

Unapproved

Salome Consolidated Elementary School Dist. No. 30

Board of Trustees and the Public

Notice of Regular Meeting Minutes

Monday, September 15, 2025 - 6:00 PM

Salome Elementary Room 124

<u>Governing Board</u>	<u>Office Staff</u>	<u>Audience</u>
Ryan Guerrero	Jennifer Walton	None
Kenneth Sager	Esmeralda Cruz	
Chelsea Curtis		
<u>Call-In</u>		
Jennifer Eeds		

Mission Statement

The mission of the district is to provide comprehensive, success-oriented learning activities for young people in our school. These opportunities must be designed to develop the person’s potential in the areas of academic ability and vocational awareness, cultural appreciation, physical well-being, social development and community contribution.

Notice

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Salome Consolidated Elementary School District Governing Board and to the general public that the Salome Consolidated Elementary School District No. 30 Governing Board will hold a meeting open to the public on September 15, 2025, at 6:00 p.m. at 38128 Saguaro and Main Street, Salome, AZ 85348. Members of the public may attend the public portions of the meeting in person or by using the following conference call number: (720) 843-2586. Password: 7998433.

Governing Board members will attend either in person or telephonically. A speaker phone will be used so that the audience can listen to the Board member(s) discussion, deliberations and vote.

Pursuant to A.R.S. 38-431.03.A.3, the Board may vote to convene an executive session for discussion or consultation for legal advice with its attorney(s) on any matter listed on the Agenda. The attorney(s) may appear in person or telephonically.

Pursuant to A.R.S. 38-431.03.A.1, the Board may vote to convene in executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Executive sessions will not be open to the public. Arizona law provides that it is unlawful to disclose or otherwise divulge to any person who is not present in the executive session, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S.38-432.03 unless pursuant to a specific statutory exemption.

A copy of the meeting Agenda for the meeting and a copy of the Agenda background material provided to Board members (with the exception of material relating to possible executive sessions) will be available for public inspection at the District office, 38128 Saguaro and Main Street, Salome AZ 85358 *at least twenty-four hours prior to the Board meeting.*

Individuals requiring a language interpreter or persons with a disability requiring reasonable accommodations may request assistance by contacting Jennifer Walton at 928-858-3339. Requests should be made as early as possible to arrange the accommodation.

Governing Board

Ryan Guerrero
Kenneth Sager
Chelsea Curtis

Call-In

Jennifer Eeds

Office Staff

Jennifer Walton
Esmeralda Cruz

Audience

None

1. Call Regular Meeting of September 15, 2025 to order at 6:00PM by Ryan Guerrero.

2. Pledge of Allegiance

3. Approve Agenda of Regular Meeting of September 15, 2025

Ryan Guerrero requested a motion to approve the Agenda of Regular Meeting of September 15, 2025.

Chelsea Curtis motion to approve - yes.

Kenneth Sager second - yes.

All in favor - yes.

Motion passed.

4. Consent Agenda

All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.

A. Minutes of Regular Meeting of August 18, 2025

B. Minutes of Special Meeting of August 12, 2025

C. Minutes of Special Meeting of August 19, 2025

D. Resolution for Salary and Other Expense

E. Ratify Payroll and Other Expense Vouchers

- Payroll Voucher #4 dated 08/22/2025 in the amount of \$51,937.77
- Payroll Voucher #5 dated 09/05/2025 in the amount of \$51,708.42
- Expense Voucher #2605 dated 08/26/2025 in the amount of \$16,270.35
- Expense Voucher #2606 dated 09/09/2025 in the amount of \$36,828.44

Ryan Guerrero requested a motion to approve the Consent Agenda.

Kenneth Sager so moved - yes.

Chelsea Curtis second - yes.

All in favor - yes.

Motion passed.

5. Summary of Current Events and Informational Reports:

(Board members may ask questions or comment upon any item on the summary of current events, ask the Superintendent to follow up on any item listed, or to place any item on a future agenda for discussion and action).

A. Upcoming Events: September 15- Book Fair begins, September 18- Morristown @ SES, September 23- Aguila @ SES and picture retake, September 24, Le Para @ SES, September 25- Ehrenburg @ SES and end of 1st quarter, September 27- Tournament @ Le Para, September 30- SES @ Ehrenburg. Little Caesar's Pizza delivery 9/22-9/25

B. Cafeteria Report

C. Student Activities Report

D. Student Council/Library Report

E. Maintenance Report

F. Administration Report presented by Jennifer Walton.

G. Board Member - Members of the Board may speak to current events.

- ☐ Chelsea Curtis asked if there has been any improvement with the new P.R.I.D.E. Program and its effect on the athletes and in the classrooms. Ms. Jennifer Walton replied "I haven't heard anything explicitly" and mentioned that a quarterly check in for review

would be appropriate; possibly using a survey.

- ☐ Ryan Guerrero stated this is the first time he has seen multiple big projects being discussed at once including the possible purchase of a mini-bus, a new playground, and the discussion of air conditioning in the maintenance shop. He would like to prioritize the projects accordingly to focus on one at a time, gather sufficient research and have rational discussions as a board to come up with the best plan for each project individually.

6. Call to the Public - *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date*

None

7. Old Business

A: Discussion and possible action to approve Second Reading of Policy Advisories 876-905.

PA 876- DA- Fiscal Management Goals/Priority Objectives

PA 877- DB- Annual Budget- NEW- DB-R Schedule, Preparation/Planning,
Format and Posting/Submission

PA 878- ~~DELETED~~ DBC and DBC-R Budget Planning, Preparation, and
Schedules

PA 879- DBF- Budget Hearings and Reviews/ Adoption Process

PA 880- ~~DELETED~~- DBI- Budget Implementation

PA 881- DBJ- Budget Transfers

PA 882- DD- Funding Proposals, Grants, and Special Projects

PA 883- ~~DELETED~~- DDA- Funding Sources outside the School System

PA 884- ~~DELETED~~- DEC- Funding from Federal; Tax Sources

PA 885- DFA- Revenues from Investments

PA 886- ~~DELETED~~- DFB- Revenues from School- Owned Real Estate

PA 887- ~~DELETED~~- DFD- Gate Receipts and Admissions

PA 888- ~~DELETED~~- DFF- Income from School Sales and Services

PA 889- DG- Banking Services

PA 890- ~~DELETED~~- DGA- Authorized Signatures

PA 891- DGD- Credit Cards

PA 892- DI- Fiscal Accounting and Reporting

PA 893- ~~DELETED~~- DIA- Accounting Systems

PA 894- DIB- Types of Funds/Removing Funds

PA 895- DIC- FInancial Reports and Statements

PA 896- ~~DELETED~~- DICA- Budget Format

PA 897- DID and DID-R- Inventories

PA 898- DIE and DIE-R- Audits/Financial Monitoring

PA 899- DJ- Purchasing

PA 900- DJE and DJE-R- Bidding/Purchasing Procedures

PA 901- DJG and DJG-R- Vendor/Contractor Relations

PA 902- ~~DELETED~~- DJGA- Sales Calls and Demonstrations

PA 903- DK and DK-EA- Payment Procedures

DK-EB- NEW- Payment and Payroll Procedures

PA 904- ~~DELETED~~- DKA and DKA-E- Payroll Procedures/Schedules

PA 905- DN- School Properties Disposition.

Ryan Guerrero requested a motion to approve the Second Reading of Policy Advisories 876-905.

No discussion.

Kenneth Sager, so moved - yes.

Chelsea Curtis second - yes.

All in favor - yes.

Motion passed.

8. New Business

A: Discussion and possible action to approve updates to FY25-26 Extra Curricular Rider Salary Schedule.

Jennifer Walton mentioned the only changes made were the head coach and assistant coach for the girl's basketball team switched roles.

Chelsea Curtis made a motion to approve - yes.

Kenneth Sager seconded the motion - yes.

All in favor - yes.

Motion passed.

B: Discussion and possible action to review Policy JFB and Regulation JFB-R- Open Enrollment.

Presented by Ms. Walton, she summarizes Policy JFB - Open Enrollment; prioritizes in district students, followed by out of district students who attended here last year and/or have siblings, and after that it is dependent on the space the district has. She mentioned understanding "the capacity" of open enrollment as well as provided additional examples from other districts' Open Enrollment policies. In her research, she learned that the capacity is decided upon by the Superintendent and Governing Board. Jennifer Walton summarized that the Small School's Adjustment caps at 125 students and the district would like to stay below that, but space must be left for additional in-district students because they cannot be turned away. Superintendent Jennifer Walton suggested setting a capacity limit of 115 students before open enrollment students would have to be approved before the board.

Chelsea Curtis asked if the district is not at max capacity and someone has been previously expelled, Ms. Walton answered "That would still have to be board approved" Chelsea also asked about transportation, Ms. Walton stated that the district does not provide transportation to out of district students and they are informed at the time of enrollment. However, if at any point there were an IGA between schools, it would make things easier to provide that transportation. Ryan Guerrero added that has been done in the past.

Ryan Guerrero requested a motion to acknowledge the capacity for the Open Enrollment Policy to 115 [students] for board approval for out of district kids.

Kenneth Sager, so moved - yes.

Chelsea Curtis second - yes.

All in favor - yes.

Motion passed.

C: At this time, Governing Board members may request future agenda items for consideration.

- Ryan Guerrero would like to discuss and prioritize the three projects currently being discussed and figure out an action plan.

9. Adjourn regular meeting at 6:24PM by Ryan Guerrero.

Next Governing Board Meeting (*October 13, 2025 at 6:00 pm*)

Dated/Posted this the 18th day of September, 2025

Salome Consolidated Elementary School Governing Board