

Unapproved

Salome Consolidated Elementary School Dist. No. 30

Board of Trustees and the Public  
Notice of Regular Meeting Minutes  
Tuesday, October 12, 2021 - 6:00 PM  
Salome Elementary Room 109

**Governing Board Members:**

Blain Harold  
Felipe Cruz  
Cheryl Montijo

**Telephonic:**

Vicki Oaks

**Absent:**

Ramona Heschke

**Employees:**

Mrs. Susan Rohrig  
Alverna Drotzmann

**Guest:**

Andrew Kaufman

**Notice of Regular Meeting Minutes  
Tuesday October 12, 2021- 6:00 PM**

1. Call Regular Meeting of October 12, 2021 to order by Blain Harold at 6:03pm.
2. Pledge of Allegiance
3. Approve Agenda of Regular Meeting of October 12, 2021  
Cheryl Montijo moved to approve Agenda of Regular Meeting of October 12, 2021 – yes.  
Felipe Cruz seconded – yes.  
Vicki Oaks – yes.  
Blain Harold – yes.  
Motion carried.
4. Consent Agenda  
*All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.*
  - A. Minutes of Regular meeting of September 14, 2021
  - B. Resolution for Salary and Other Expense
  - C. Ratify Payroll and Other Expense Vouchers:  
Payroll Voucher #5 dated 9/10/2021 in the amount of \$39,814.02; Payroll Voucher #6 dated 9/24/2021 in the amount of \$41,277.40; Payroll Voucher #7 dated 10/8/2021 in the amount of \$53,108.47; Expense Voucher #2205 dated 9/14/2021 in the amount of \$15,891.55; Expense Voucher #2206 dated 9/28/2021 in the amount of \$32,855.99.  
Vicki Oaks moved to approve the Consent Agenda with the correction on the September 14<sup>th</sup> minutes - yes.  
Cheryl Montijo moved to approve the remainder of the Consent Agenda – yes.  
Felipe Cruz seconded – yes.  
Blain Harold – yes.  
Motion carried.
5. Summary of Current Events and Informational Reports:  
*(Board members may ask questions or comment upon any item on the summary of current events, ask the Superintendent to follow up on any item listed, or to place any item on a future agenda for discussion and action).*
  - A. Upcoming Events:  
October 11-October 14-School Closed for Fall Break  
October 25-October 28-Red Ribbon Week  
~~November 9~~ November 16<sup>th</sup> Governing Board Meeting 6:00 PM
  - B. Cafeteria Report – Need amount of work hours indicated on invoice.
  - C. Student Activities
  - D. Student Council/Library Report
  - E. Administration - The Administrator may speak to current events.
    - Administrative Report  
Mrs. Rohrig reported that “Red Ribbon” week is on Oct.25<sup>th</sup> -28<sup>th</sup>.  
Mrs. Rohrig asked about sick leave donated from employee to another employee in need. Members would like to see sick leave policy.
  - F. Board Member - Members of the Board may speak to current events.  
Board Members are requesting for a Maintenance Report and park bench.
6. Call to the Public - *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date*
7. New Business:
  - A. 2021-22 Open Enrollment application for an out of district student:  
Vicki Oaks moved to not approve 2021-2022 Open Enrollment application –no.  
Cheryl Montijo seconded to not approve – no.  
Felipe Cruz – no.  
Blain Harold – no.

- B. Discussion and possible action to accept Salome Exxon Mobile as our sole source provider for fuel.  
After a short discussion, the board members suggested to call Parker Oil for quotes/bids. Cheryl Montijo motioned to reach out to Salome Exxon Mobile, R-Z Minute Mini Mart, & Parker Oil for bids.  
Vicki Oaks seconded that decision.
- C. Discussion and possible action for purchase of memorial plaque for Mr. Dean:  
Cheryl Montijo moved to approve the purchase of memorial plaque for Mr. Dean – yes.  
Felipe Cruz seconded – yes.  
Blain Harold – yes.  
Motion carried.
- D. Discussion and possible action to give Susan Rohrig and our head teachers Julie Penrod and Tom Hovland approval to be the Public Education Agency (PEA) representatives for the school during meetings.  
Vicki Oaks moved to approve head teachers Julie Penrod and Tom Hovland – yes.  
Felipe Cruz seconded – yes.  
Cheryl Montijo – yes.  
Blain Harold – yes.  
Motion carried.
- E. Discussion and possible approval of the 2020-2021 Annual Financial Report (AFR):  
Cheryl Montijo moved to approve the 2020-2021 Annual Financial Report – yes.  
Vicki Oaks seconded – yes.  
Felipe Cruz – yes.  
Blain Harold – yes.  
Motion carried.
- F. Discussion and possible action First Reading of ASBA Policy advisory numbers 712-715
- Policy Advisory No. 712 GBGB-R Staff Personal Security and Safety
  - Policy Advisory No. 713 Policy GCH Professional / Support Staff Orientation and Training
  - Policy Advisory No. 714 Policy IMB – Teaching About Controversial / Sensitive Issues
  - Policy Advisory No. 715 Policy JLCB — Immunizations of Students Regulation JLCB-R — Immunizations of Students
- Cheryl Montijo moved to approve First Reading of ASBA Policy Advisory numbers 712-715 – yes.  
Vicki Oaks seconded – yes.  
Felipe Cruz – yes.  
Blain Harold – yes.  
Motion carried.
- G. Discussion and possible action to vote on the proposed amendment to the ASBA Bylaws  
Cheryl Montijo voted NO TO THE ASBA bylaws – No.  
Vicki Oaks seconded to voted NO.  
Felipe Cruz - NO.  
Blain Harold - NO.
- H. Pursuant to A.R.S. 38-431.03.A.1, the Board may vote to convene an executive session for discussion or consultation for
- A.1. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.  
Executive session convene at 7:29 pm.
- I. Discussion and action on executive session of 1<sup>st</sup> quarter progress on 2021-22 performance Goals 21-22 for Mrs. Rohrig.  
Cheryl Montijo moved to approve 2021 Performance Goal. Performance pay of \$1,500.00 at end of 1<sup>st</sup> quarter.  
Felipe Cruz seconded – yes.  
Vicki Oaks – yes.  
Blain Harold – yes.  
Motion carried.
- J. Reconvene regular meeting at 7:52 pm.
- K. Request for future agenda items:
- L. Meeting Dates: Set Date and Time for next Governing Board Meeting—the next Regular Meeting will be held on November 16, 2021 at 6:00 p.m.
8. Adjourn Regular Meeting at 7:56 pm.