

Approved

Notice of Regular Meeting Minutes  
Monday, November 20, 2023 - 6:00 PM

**Board Members:**

Vicki Oaks  
Ramona Heschke  
Kelly James  
Jennifer Eeds  
Absent:  
Ryan Guerrero

**Employees:**

Mrs. Susan Rohrig  
Alvernia Drotzmann  
Jacqueline Boyas  
Jennifer Hernandez

1. Call Regular Meeting of November 20, 2023 to order by Vicki Oaks at 6:03pm
2. Pledge of Allegiance
3. Approve Agenda of Regular Meeting of November 20, 2023  
Jennifer Eeds moved to approve agenda of regular meeting of November 20, 2023 -yes  
Kelly James seconded -yes  
Ramona Heschke -yes  
Vicki Oaks - yes  
Motion carried.
4. Consent Agenda  
*All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.*
  - A. Minutes of Regular Meeting of October 9, 2023.
  - B. Resolution for Salary and Other Expense
  - C. Ratify Payroll and Other Expense Vouchers:  
Payroll Voucher #8 dated 10/20/2023 in the amount of \$48,859.22  
Payroll Voucher #9 dated 11/03/2023 in the amount of \$45,688.65  
Payroll Voucher #10 dated 11/17/2023 in the amount of \$45,684.84  
Expense Voucher #2410 dated 9/28/2023 in the amount of \$13,750.62  
Expense Voucher #2411 dated 10/10/2023 in the amount of \$25,759.85  
Expense Voucher #2412 dated 10/24/2023 in the amount of \$27,371.24  
Expense Voucher #2413 dated 11/07/2023 in the amount of \$28,529.08

Kelly James moved to approve consent agenda -yes  
Jennifer Eeds seconded -yes  
Ramona Heschke -yes  
Vicki Oaks - yes  
Motion carried.
5. Summary of Current Events and Informational Reports:  
*(Board members may ask questions or comment upon any item on the summary of current events, ask the Superintendent to follow up on any item listed, or to place any item on a future agenda for discussion and action).*
  - A. Upcoming Events:  
November 22-26<sup>th</sup> Thanksgiving Holiday, games November 29<sup>th</sup> Salome @ Aguila  
3:30PM- December 5<sup>th</sup> Le Pera @Salome 3:00PM -December 6<sup>th</sup> Aguila @ Salome  
3:30PM- December 12<sup>th</sup> Salome @Ehrenberg 2:20PM, December 20<sup>th</sup> Christmas Program  
6:00PM, December 21 End of 2nd Quarter Awards ceremony 8:30am/ Early Release @  
12:00PM, December 25<sup>th</sup>-January 4<sup>th</sup> Winter Break
  - B. Cafeteria Report -none
  - C. Student Activities Report -no discussion
  - D. Student Council/Library Report -no discussion
  - E. Maintenance Report -no discussion
  - F. Administration Report -see attached insert
  - G. Board Member - Members of the Board may speak to current events.
6. Call to the Public - *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date*

7.

**New Business:**

**A. Discussion and possible action on hiring process and timeline for FY24-25 Superintendent position. (Hiring process and timeline were split)**

Kelly James moved to approve action on the hiring process, interviews done by board members.

Ramona Heschke seconded -yes

Jennifer Eeds -yes

Vicki Oaks - yes

Motion carried.

Kelly James moved to approve action on timeline/deadline of Feb 12th 2024. Posting for superintendent will close. The applications will be given to the board members to interview and a decision will be given in the March board meeting.

Ramona Heschke seconded -yes

Jennifer Eeds -yes

Vicki Oaks - yes

Motion carried.

**B. Discussion and possible action on future teacher recruitment/ incentives for FY24-25**

Kelly James motioned to table recruitment/incentives for FY24-25 to December meeting.

Ramona Heschke seconded -yes

Jennifer Eeds -yes

Vicki Oaks - yes

**C. Discussion and possible action to approve all fundraisers for FY 2023-24**

Kelly James moved to approve fundraiser for FY 2023-24 -yes

Ramona Heschke seconded -yes

Jennifer Eeds -yes

Vicki Oaks - yes

Motion carried.

**D. Discussion and possible action to approve FY 2023-24 Sole Source Providers**

Kelly James moved to approve FY 2023-24 Sole Source Providers - yes

Jennifer Eeds seconded -yes

Ramona Heschke -yes

Vicki Oaks - yes

Motion carried.

**E. Discussion and possible action to approve mandatory minimum wage increase effective January 1, 2024**

Jennifer Eeds moved to approve mandatory minimum wage increase effective January 1, 2024 -yes.

Kelly James seconded -yes

Ramona Heschke -yes

Vicki Oaks - yes

Motion carried.

**F. Discussion and possible action to approve Administrative Secretary contract FY2023-24 for Jacqueline Boyas.**

Ramona Heschke moved to approve Administrative Secretary contract FY2023-24 for Jacqueline Boyas -yes.

Kelly James seconded -yes

Jennifer Eeds -yes

Vicki Oaks -yes

Motion carried.

**G. Discussion for possible action to approve probationary training contract for Business Manager FY2023-24 for Jennifer Hernandez.**

Kelly James moved to approve a probationary training contract for Business Manager FY2023-24 for Jennifer Hernandez -yes.

Jennifer Eeds seconded -yes

Ramona Heschke -yes

Vicki Oaks - yes

Motion carried.

H. Discussion and possible action to approve changes in assignment on FY2023-24 Extra Curricular Riders Salary Schedule for Tom Hovland and Jennifer Walton.  
Kelly James moved to approve changes in assignment on FY2023-24 Extra Curricular Riders Salary Schedule for Tom Hovland and Jennifer Walton-yes.  
Jennifer Eeds seconded -yes  
Ramona Heschke -yes  
Vicki Oaks - yes  
Motion carried

I. Discussion and possible action on current bus Schedule/routes.  
We are looking for a back up bus driver with CDL.  
Vicki Oaks agreed to stick to the Bus Schedule with unnecessary changes (no gate notes).  
Kelly James moved to approve action on current bus Schedule/routes - yes.  
Ramona Heschke seconded -yes  
Jennifer Eeds -yes  
Vicki Oaks - yes  
Motion carried.

8. Old Business:

A. Discussion of water restrictions, artificial turf, and water well options for FY23-24  
Kelly James moved to split artificial turf and water well options for FY23-24  
Ramona Heschke seconded -yes  
Jennifer Eeds -yes  
Vicki Oaks - yes

Kelly James moved to approve Artificial turf-yes.  
Jennifer Eeds seconded -yes  
Ramona Heschke -yes  
Vicki Oaks - yes  
Motion carried.

Kelly James moved to approve water well options for FY23-24-yes.  
Ramona Heschke seconded -yes  
Jennifer Eeds -yes  
Motion carried.

B. Discussion and possible action to approve second Reading of Policy Advisories No. 748-762  
Policy Advisory No. 748 Policy BCB- Board Member Conflict of Interest  
Policy Advisory No. 749 Policy BDA- Board Organizational Meeting  
Policy Advisory No. 750 Policy BE- School Board Meeting  
Policy Advisory No. 751 Policy BEDA- Notification of Board Meeting  
Policy Advisory No. 752 Policy BEDB- Agenda  
Policy Advisory No. 753 Policy CBI- Evaluation of Superintendent  
(NEW) Exhibit CBI-EB- Evaluation of Superintendent  
Policy Advisory No. 754 Policy EBC- Emergencies  
Policy Advisory No. 755 Policy GCG- Part-Time and Substitute  
Professional Staff employment  
Policy Advisory No. 756 Policy IHA- Basic Instructional Program  
Exhibit IHA-E- Basic Instructional Program  
Policy Advisory No. 757 Policy JFABDA- Admission of Student in Foster Care  
Policy Advisory No. 758 Policy JK- Student Discipline  
Policy Advisory No. 759 Policy JKD- Student Suspension  
Policy Advisory No. 760 Policy JKE- Expulsion of Students  
Policy Advisory No. 761 Policy JLH- Missing Students  
Policy Advisory No. 762 Regulation JRCA-R- Request for Transfer of Records

Kelly James moved to approve second Reading of Policy Advisories No. 748-762-yes.  
Ramona Heschke seconded -yes  
Jennifer Eeds -yes  
Vicki Oaks - yes  
Motion carried

Meeting Dates: Set Date and Time for next Governing Board Meeting December 11, 2023 at 6:00pm.

Adjourn Regular Meeting at 7:12pm.