

Unapproved

Salome Consolidated Elementary School Dist. No. 30

Board of Trustees and the Public

Notice Regular Meeting Minutes

Monday, June 17, 2024 - 6:00 PM

Salome Elementary Room 124

Board Members:

Vicki Oaks

Jennifer Eeds

Kelly James

Ramona Heschke

Ryan Guerrero

Employees:

Ms. J Walton

Mrs. Rohrig

Alverna Drotzmann

Esmeralda Cruz

Jacqueline Boyas

Julie Penrod

Mission Statement

The mission of the district is to provide comprehensive, success-oriented learning activities for young people in our school. These opportunities must be designed to develop the person's potential in the areas of academic ability and vocational awareness, cultural appreciation, physical well-being, social development and community contribution.

Notice

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Salome Consolidated Elementary School District Governing Board and to the general public that the Salome Consolidated Elementary School District No. 30 Governing Board will hold a meeting open to the public on June 17, 2024, at 6:00 p.m. at 38128 Saguardo and Main Street, Salome, AZ 85348. Members of the public may attend the public portions of the meeting in person or by using the following conference call number: (720) 843-2586. Password: 7998433.

Governing Board members will attend either in person or telephonically. A speaker phone will be used so that the audience can listen to the Board member(s) discussion, deliberations and vote.

Pursuant to A.R.S. 38-431.03.A.3, the Board may vote to convene an executive session for discussion or consultation for legal advice with its attorney(s) on any matter listed on the Agenda. The attorney(s) may appear in person or telephonically.

Pursuant to A.R.S. 38-431.03.A.1, the Board may vote to convene in executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Executive sessions will not be open to the public. Arizona law provides that it is unlawful to disclose or otherwise divulge to any person who is not present in the executive session, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S.38-432.03 unless pursuant to a specific statutory exemption.

A copy of the meeting Agenda for the meeting and a copy of the Agenda background material provided to Board members (with the exception of material relating to possible executive sessions) will be available for public inspection at the District office, 38128 Saguardo and Main Street, Salome AZ 85358 at least twenty-four hours prior to the Board meeting.

Individuals requiring a language interpreter or persons with a disability requiring reasonable accommodations may request assistance by contacting Susan Rohrig at 928-858-3339. Requests should be made as early as possible to arrange the accommodation.

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**Notice of Regular Meeting Minutes
Monday, June 17, 2024 - 6:00 PM**

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Jennifer Eeds
Kelly James
Ramona Heschke
Ryan Guerrero

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Mrs. Susan Rohrig
Alverna Drotzmann
Esmeralda Cruz
Jacqueline Boyas
Julie Penrod

1. Call Regular Meeting of June 17, 2024 to order at 6:00pm by Vicki Oaks.
2. Pledge of Allegiance
3. Approve Agenda of Regular Meeting of June 17, 2024:
Kelly James moved to approve Agenda of Regular Meeting of June 17, 2024 – yes.
Ramona Heschke seconded – yes.
Jennifer Eeds – yes.
Ryan Guerrero – yes
Vicki Oaks – yes.
Motion carried.
4. Consent Agenda
All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.
 - A. Minutes of Regular Meeting of May 13, 2024.
 - B. Resolution for Salary and Other Expense
 - C. Ratify Payroll and Other Expense Vouchers:
Payroll Voucher #23 dated 5/17/2024 in the amount of \$103,733.69;
Payroll Voucher #24 dated 5/31/2024 in the amount of \$111,404.96;
Payroll Voucher #25 dated 6/11/2024 in the amount of \$29,591.27;
Expense Voucher#2433 dated 5/21/2024 in the amount of \$5,051.57;
Expense Voucher #2434 dated 6/4/2024 in the amount of \$33,503.77;
Expense Voucher #2435 dated 6/11/2024 in the amount of \$170,093.20
Ryan Guerrero moved to approve the Consent Agenda – yes.
Jennifer Eeds seconded – yes.
Vicki Oaks – yes.
Ramona Heschke – yes.
Kelly James – yes.
Motion carried.
5. Summary of Current Events and Informational Reports:
(Board members may ask questions or comment upon any item on the summary of current events, ask the Superintendent to follow up on any item listed, or to place any item on a future agenda for discussion and action).
 - A. Upcoming Events
 - B. Cafeteria Report – No reports
 - C. Student Activities Report – No reports
 - D. Student Council/Library Report – No discussion
 - E. Maintenance Report – No discussion
 - F. Administration Report
 - G. Board Member - Members of the Board may speak to current events.
6. Call to the Public - *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.*

7. Old Business:
- A. Discussion and possible action to reconsider the vote to approve unused leave time balance for Susan Rohrig, Alverna Drotzmann, Robert Hillis for FY2023-24:
Kelly James moved to approve to reconsider the unused leave time balance for Mrs. Susan Rohrig, Alverna Drotzmann and Robert Hillis total of \$23,122.35 – yes.
Ryan Guerrero seconded – yes.
Jennifer Eeds – yes.
Vicki Oaks – yes.
Ramona Heschke – yes.
Motion carried.
 - B. Discussion and possible action to approve annual Communication Expectations between Governing Board and Superintendent for FY2024-25:
Ryan Guerrero moved to adopt Annual Communication Expectations between Governing Board and Superintendent for Fy2024-25 – yes.
Kelly James seconded – yes.
Vicki Oaks – yes.
Jennifer Eeds – yes.
Ramona Heschke – yes.
Motion carried.
8. New Business:
- A. Discussion and possible action to approve IGA with Beyond textbooks for FY2024-2025:
Kelly James moved to approve **Items 8A – E – yes.**
Ryan Guerrero seconded -yes.
Vicki Oaks – yes.
Jennifer Eeds – yes.
Ramona Heschke – yes.
Motion carried for Items 8 A – E.
 - B. Discussion and possible action to approve IGA with Bicentennial U.H.S. #76 for transportation services for FY2024-2025
 - C. Discussion and possible action to approve IGA with La Paz County Education Service Agency for FY2024-2025
 - D. Discussion and possible action to approve RFP renewal of Cafeteria Manager for Regina Friedle for FY2024-2025
 - E. Discussion and possible action to approve RFP with LB Financial Services LLC (Financial Management Consultant-LeAnn Burns) for FY2024-2025
 - F. Discussion and possible action to approve RFP with Albert K-12ITC for I.T. services for FY2024-2025:
Kelly James moved to approve RFP with Albert K-121tc FOR I.T. Services – yes.
Ryan Guerrero seconded – yes.
Vicki Oaks – yes.
Jennifer Eeds – yes.
Ramona Heschke – yes.
Motion carried.
 - G. Discussion and possible action to approve Wahsega outdoor IP Speaker from Albert K-12ITC for FY2024-2025:
Ryan Guerrero moved to approve Wahsega outdoor IP Speaker from Albert K-12ITC – yes.
Kelly James seconded – yes.
Vicki Oaks – yes.
Jennifer Eeds – yes.
Ramona Heschke – yes.
Motion carried.
 - H. Discussion and possible action to approve enrollment application for an out of district student for FY2024-2025:
Vote - No
 - I. Discussion and possible action on policy language for Eighth Grade Graduation ceremony eligibility for FY2024-2025:
No vote.
 - J. Discussion and possible action to accept First Reading Policy Services Advisory No 787 for FY2024-2025 :
Kelly James moved to table Item 8J.
Ryan Guerrero seconded to table Item 8J
Vicki Oaks agreed to table Item 8J
Jennifer Eeds agreed to table Item 8J
Ramona Heschke agreed to table Item 8J
 - K. Discussion and possible action to approve revised Certified Employment Contract for Gemma Gomez for FY2024-2025:
Ramona Heschke moved to approve revised Certified employment contract for Gemma Gomez for FY2024-2025 – yes.
Kelly James seconded – yes.
Vicki Oaks – yes.
Ryan Guerrero – yes.
Jennifer Eeds – yes.
Motion carried.

- L. Discussion and possible action to approve Special Education Policies and Procedures manual for FY 2024-2025:
 - Kelly James moved to approve Special Education Policies and Procedures Manual for FY2024 – 2025- yes.
 - Jennifer seconded – yes.
 - Vicki Oaks – yes.
 - Ramona Heschke – yes.
 - Ryan Guerrero – yes.
 - Motion carried.
- M. Discussion and possible action to approve Student/Parent handbook for FY2024-2025:
 - Ryan Guerrero moved to approve Student/Parent Handbook for FY2024-2025 – yes.
 - Kelly James seconded – yes.
 - Vicki Oaks – yes.
 - Ramona Heschke – yes.
 - Jennifer Eeds – yes.
 - Motion carried.
- N. Discussion and possible action to approve the FY2024-2025 Proposed Expenditure Budget:
 - Kelly James moved to approve the FT20247-2025 Proposed Expenditure Budget – yes.
 - Ryan Guerrero seconded – yes.
 - Vicki Oaks – yes.
 - Jennifer Eeds – yes.
 - Ramona Heschke – yes.
 - Motion carried.

Meeting Dates: July 8, 2024 at 6:00PM.

Adjourn Regular Meeting at 7:30pm.