

Unapproved

Salome Consolidated Elementary School Dist. No. 30
Board of Trustees and the Public
Notice of Regular Meeting Minutes
Monday, July 14, 2025 - 6:00 PM
Salome Elementary Room 124

Governing Board

Ryan Guerrero
Chelsea Curtis
Kenneth Sager
Call-In
Jennifer Eeds

Office Staff

Jennifer Walton
Jacqueline Boyas
Esmeralda Cruz

Audience

None

Mission Statement

The mission of the district is to provide comprehensive, success-oriented learning activities for young people in our school. These opportunities must be designed to develop the person’s potential in the areas of academic ability and vocational awareness, cultural appreciation, physical well-being, social development and community contribution.

Notice

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Salome Consolidated Elementary School District Governing Board and to the general public that the Salome Consolidated Elementary School District No. 30 Governing Board will hold a meeting open to the public on July 14, 2025, at 6:00 p.m. at 38128 Saguaro and Main Street, Salome, AZ 85348. Members of the public may attend the public portions of the meeting in person or by using the following conference call number: (720) 843-2586. Password: 7998433.

Governing Board members will attend either in person or telephonically. A speaker phone will be used so that the audience can listen to the Board member(s) discussion, deliberations and vote.

Pursuant to A.R.S. 38-431.03.A.3, the Board may vote to convene an executive session for discussion or consultation for legal advice with its attorney(s) on any matter listed on the Agenda. The attorney(s) may appear in person or telephonically.

Pursuant to A.R.S. 38-431.03.A.1, the Board may vote to convene in executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Executive sessions will not be open to the public. Arizona law provides that it is unlawful to disclose or otherwise divulge to any person who is not present in the executive session, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S.38-432.03 unless pursuant to a specific statutory exemption.

A copy of the meeting Agenda for the meeting and a copy of the Agenda background material provided to Board members (with the exception of material relating to possible executive sessions) will be available for public inspection at the District office, 38128 Saguaro and Main Street, Salome AZ 85358 *at least twenty-four hours prior to the Board meeting.*

Individuals requiring a language interpreter or persons with a disability requiring reasonable accommodations may request assistance by contacting Jennifer Walton at 928-858-3339. Requests should be made as early as possible to arrange the accommodation.

Governing Board

Ryan Guerrero
Chelsea Curtis
Kenneth Sager

Call-In

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Audience

None

1. Call Regular Meeting of July 14, 2025 to order at 6:02PM by Ryan Guerrero.
2. Pledge of Allegiance
3. Approve Agenda of Regular Meeting of July 14, 2025

Ryan Guerrero requested action to approve the Agenda of Regular Meeting of July 14, 2025.

Kenneth Sager, so moved - yes.

Chelsea Curtis second - yes.

All in favor - yes.

Motion passed.

4. Consent Agenda

All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.

A. Minutes of Regular Meeting of June 16, 2025

B. Resolution for Salary and Other Expense

C. Ratify Payroll and Other Expense Vouchers

- Payroll Voucher #25 dated 06/13/2025 in the amount of \$18,149.31
- Payroll Voucher #26 dated 06/13/2025 in the amount of \$4.70
- Payroll Voucher #27 dated 06/27/2025 in the amount of \$19,207.92
- Payroll Voucher #28 dated 07/11/2025 in the amount of \$14,734.85
- Payroll Voucher #1 dated 07/11/2025 in the amount of \$14,622.34
- Expense Voucher #2529 dated 06/17/2025 in the amount of \$11,157.93
- Expense Voucher #2530 dated 07/01/2025 in the amount of \$68,119.85
- Expense Voucher #2601 dated 07/01/2025 in the amount of \$25,362.93

D. Disposal of old bathroom appliances and fixtures in staff lounge

E. Minutes of Work Session of July 10, 2025

Ryan Guerrero requested a motion to approve the Consent Agenda and all its items; A, B, C, D, and E.

Kenneth Sager, so moved - yes.

Chelsea Curtis second - yes.

All in favor - yes.

Motion passed.

5. Summary of Current Events and Informational Reports:

(Board members may ask questions or comment upon any item on the summary of current events, ask the Superintendent to follow up on any item listed, or to place any item on a future agenda for discussion and action).

A. Upcoming Events: July 21- teachers return, July 28th- students return, July 30- Open House 5-6pm, August 5- picture day

B. Cafeteria Report- no report

C. Student Activities Report - no report

D. Student Council/Library Report- no report

E. Maintenance Report - Updates presented by Jennifer Walton

F. Administration Report - Presented by Jennifer Walton

G. Board Member - Members of the Board may speak to current events.

Ryan Guerrero asked if everything is coordinated for the return of the teachers and asked for the status of our H-1B SPED teacher? Jennifer Walton mentioned the SPED teacher is scheduled to have his visa stamped July 30, 2025 and must wait a couple weeks before he is authorized to travel. The SPED department is required to have a certified teacher in the classroom, so the SPED department will begin after the first two weeks of school. Mrs. Sandy Downes has agreed to be the official substitute teacher beginning August 11, 2025 until the H-1B SPED teacher arrives.

Ryan Guerrero asked if everything is ready for the return of students? Ms. Walton stated, "We are ready!"

6. Call to the Public - *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date*

None

7. Old Business

A: Discussion and possible action to approve Second Reading of Policy Advisories 863-875.

PA 863- BAA-EB- Evaluation of School Board/Board Self-Evaluation

PA 864- IHA- Basic Instructional Program (**TABLE**)

PA 865- JLIF- Sex Offender Notification

PA 866- CA- Administration Goals/Priority Objectives

PA 867- CB- Superintendent

PA 868- CBA- Qualifications and Duties of the Superintendent

PA 869- CBCA/CBCA-R- Delegated Authority

PA 870- CBI/CBI-EA OR EA-B- Evaluation of Superintendent

PA 871- CCB/CCB-R- Line and Staff Relations

PA 872- CFD- School-Based Management

PA 873- CHD- Administration in the Absence Policy

PA- 874- CK- Administrative Consultants

PA 875- CM- School District Annual Report

Discussion: Ryan Guerrero brought up the discussion for PA 864 to remove item E as we do not currently offer dedicated classes for K-8th of any of the listed courses; visual arts, dance, theatre, music, and media arts. He also stated that it does not seem feasible at this time because it would open up a new position and would need additional resources and money. Ms. Walton stated that K-4th grade teachers include music and art in their classrooms, however, this is not provided to 5th-8th grade classes. Chelsea Curtis commented on possibly keeping this in the policy for K-4th. Mr. Guerrero stated that the school is still allowed to offer the classes without them in the policy, however, if they are in the policy the classes become a requirement. Ms. Walton stated that she would contact the ASBA representative to clarify the rules to approve this policy. She suggested tabling PA 864 until she had more information over the matter. Ryan Guerrero agreed to table action for PA 864 as well as Jennifer Eeds.

Ryan Guerrero requested a motion to approve PA 870 CBI-EA version for the evaluation of the superintendent.

Kenneth Sager, so moved - yes.

Chelsea Curtis second - yes.

All in favor - yes.

Motion passed.

Ryan Guerrero requested a motion to approve PA 863, 865-869, and 871-875.

Kenneth Sager, so moved - yes.

Chelsea Curtis second - yes.

All in favor - yes.

Motion passed.

8. New Business

A: Discussion and possible action to approve the FY 2025-2026 Proposed Expenditure Budget.

Mr. Guerrero requested a possible action to approve the FY2025-2026 Proposed Expenditure Budget.

Kenneth Sager, so moved - yes.

Chelsea Curtis second - yes.

All in favor - yes.

Motion passed.

B: Discussion and possible action to approve the Employee Handbook for the 25-26 SY.

Discussion: No major changes were made, a few repetitive items were consolidated by Jennifer Walton.

Mr. Guerrero requested a motion to approve the Employee Handbook for the 25-26 school year.

Kenneth Sager, so moved - yes.

Chelsea Curtis second - yes.

All in favor - yes.

Motion passed.

C: Discussion and possible action to approve certified work agreement for Thomas Coniglio for the 25-26 SY.

Mr. Guerrero requested a motion to approve the certified work agreement for Thomas Coniglio for the 25-26 SY

Kenneth Sager, so moved - yes.

Chelsea Curtis second - yes.

All in favor - yes.

Motion passed.

D: Discussion and possible action to approve classified work agreements for Pamela Young and Angela Alvein for the 25-26 SY.

Mr. Guerrero requested a motion to approve the classified work agreements for Pamela Young and Angela Alvein for the 25-26 SY.

Kenneth Sager, so moved - yes.

Chelsea Curtis second - yes.

All in favor - yes.

Motion passed.

E: Discussion and possible action to approve Western Alliance Bank for line of credit for FY 25-26.

Mr. Guerrero requested a motion to approve the Western Alliance Bank for line of credit for FY 25-26.

Kenneth Sager, so moved - yes.

Chelsea Curtis second - yes.

All in favor - yes.

Motion passed.

F: Discussion and possible action to approve FY 25-26 Extra Curricular Rider Salary Schedule.

Discussion: Jennifer Walton has updated the Rider Salary removing \$16,000.00 worth of activities and including 2 coach assistants to the activities at a value of \$600.00. Ryan Guerrero requested including an additional assistant coach to the Rider Salary Schedule so both the boys and girls basketball can have additional support. All board members agreed. Ms. Walton asked if the Flag football team was still up for discussion on whether it would be removed or not by the board; lots of work goes into the planning and coaching and not very many games are had. Mr. Guerrero requested changing the activity from head coach for flag football and boy's volleyball to only head coach for boy's volleyball.

Chelsea Curtis asked if the Newsletter position didn't already fall into an appointed position. Ms. Walton answered "it is something they work on after school, so no." She stated wanting to see more done with the program and getting the students involved.

Jennifer Eeds mentioned making corrections on the fiscal year dates.

Mr. Guerrero requested a motion to approve the FY 25-26 Extra Curricular Rider Salary Schedule.

Kenneth Sager, so moved - yes.

Chelsea Curtis second - yes.

All in favor - yes.

Motion passed.

9. Adjourn regular meeting at 6:33PM by Ryan Guerrero.

10. Evaluation of Superintendent

A. Executive Session: Pursuant to A.R.S. §38-431.03(A)(1), the Board may vote to go into Executive Session for the purpose of discussion or consideration of employment, assignment, appointment, demotion, dismissal, salary, discipline, or resignation of the Administration.

Ryan Guerrero requested a motion to go into executive session for the evaluation of the superintendent.

Kenneth Sager, so moved - yes.

Chelsea Curtis second - yes.

All in favor - yes.

Motion passed.

11. Adjourn Executive Session at 6:40PM by Ryan Guerrero.

12. Call return of Regular Meeting at 6:41PM by Ryan Guerrero.

13. At this time, Governing Board members may request future agenda items for consideration.

- Discussion on governing board donations for monthly student/teacher appreciation.

14. Adjourn regular meeting at 6:50PM by Ryan Guerrero.

Next Governing Board Meeting (*August, 18 2025 at 6:00 pm*)

Dated/Posted this the 17th day of July, 2025

Salome Consolidated Elementary School Governing Board