

Unapproved

Salome Consolidated Elementary School Dist. No. 30

Board of Trustees and the Public

Notice of Regular Meeting Minutes

Monday, February 10, 2025 - 6:00 PM

Salome Elementary Room 124

Board Members Office Staff Audience Ryan Guerrero Jennifer Walton Julie Penrod Jennifer Eeds Jacqueline Boyas Alicia Pantoja Chelsea Curtis Esmeralda Cruz Scott Trowbridge Kelly James Joanna Trowbridge Kenneth Sager

Mission Statement

The mission of the district is to provide comprehensive, success-oriented learning activities for young people in our school. These opportunities must be designed to develop the person's potential in the areas of academic ability and vocational awareness, cultural appreciation, physical well-being, social development and community contribution.

Notice

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Salome Consolidated Elementary School District Governing Board and to the general public that the Salome Consolidated Elementary School District No. 30 Governing Board will hold a meeting open to the public on February 10, 2025, at 6:00 p.m. at 38128 Saguaro and Main Street, Salome, AZ 85348. Members of the public may attend the public portions of the meeting in person or by using the following conference call number: (720) 843-2586. Password: 7998433.

Governing Board members will attend either in person or telephonically. A speaker phone will be used so that the audience can listen to the Board member(s) discussion, deliberations and vote.

Pursuant to A.R.S. 38-431.03.A.3, the Board may vote to convene an executive session for discussion or consultation for legal advice with its attorney(s) on any matter listed on the Agenda. The attorney(s) may appear in person or telephonically.

Pursuant to A.R.S. 38-431.03.A.1, the Board may vote to convene in executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Executive sessions will not be open to the public. Arizona law provides that it is unlawful to disclose or otherwise divulge to any person who is not present in the executive session, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S.38-432.03 unless pursuant to a specific statutory exemption.

A copy of the meeting Agenda for the meeting and a copy of the Agenda background material provided to Board members (with the exception of material relating to possible executive sessions) will be available for public inspection at the District office, 38128 Saguaro and Main Street, Salome AZ 85358 at least twenty-four hours prior to the Board meeting.

Individuals requiring a language interpreter or persons with a disability requiring reasonable accommodations may request assistance by contacting Jennifer Walton at 928-858-3339. Requests should be made as early as possible to arrange the accommodation.

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Board Members Office Staff Audience Ryan Guerrero Jennifer Walton Julie Penrod Jennifer Eeds Jacqueline Boyas Alicia Pantoja Chelsea Curtis Esmeralda Cruz Scott Trowbridge Kelly James Joanna Trowbridge Kenneth Sager

1. Call Regular Meeting of February 10, 2025 to order at 6:00PM by Ryan

Guerrero. 2. Pledge of Allegiance

3. Approve Agenda of Regular Meeting of February 10, 2025

Kenneth Sager made a motion to approve the minutes - yes.

Chelsea Curtis seconded - yes.

All in favor - yes.

Motion carried.

4. Consent Agenda

All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.

A. Minutes of Regular Meeting of January 13, 2025 and special Meeting of January 9, 2025.

B. Resolution for Salary and Other Expense

C. Ratify Payroll and Other Expense Vouchers

Payroll Voucher #15 dated 01/24/2025 in the amount of \$53,663.47

Payroll Voucher #16 dated 02/07/2025 in the amount of \$50,101.28

Expense Voucher #2518 dated 01/14/2025 in the amount of \$6,050.31

Expense Voucher #2519 dated 01/28/2025 in the amount of \$15,669.96

Kenneth Sager made a motion to approve Consent Agenda - yes.

Kelly James seconded - yes.

All in favor - yes.

Motion carried.

5. Summary of Current Events and Informational Reports:

(Board members may ask questions or comment upon any item on the summary of current events, ask the Superintendent to follow up on any item listed, or to place any item on a future agenda for discussion and action).

A. Upcoming Events:

Soccer games- Feb. 11 SES @ WES, Feb. 19 LaPera @ SES, Feb. 21 Tournament @ SES, Feb. 25 AES @ SES, Feb. 26 SES @ LaPera

Spaghetti Dinner Fundraiser- Feb. 6, **President's Day-** No School- Feb. 17, **Take a Kid**

Fishing- Feb. 18, **8th Grade Visitation @ SHS-** Feb. 25, **Dr. Seuss Day-** Feb. 26,

PreK-4 Track Meet- Feb. 27

B. Cafeteria Report

C. Student Activities Report-no report this month

D. Student Council/Library Report

E. Maintenance Report

F. Administration Report presented by Jennifer Walton.

Kelly James mentioned waiting to fill the first grade teacher position until May.

G. Board Member - Members of the Board may speak to current events.

6. Call to the Public - *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date*

7. New Business:

A. Discussion and possible action to approve LEA Calendar for FY 2025-2026.

a. Comment:

- i. Kelly James stated not being too sure if a Fall Break is necessary in terms of student achievement.
- ii. Chelsea Curtis mentioned maybe curriculum could be the issue with student achievement.

Kennth Sager made a motion to approve the Calendar for FY2025-2026 - yes.

Jennifer Eeds seconded - yes.

Chelsea Curtis - yes.

Kelly James - no.

Motion passed.

B. Discussion and possible action to approve FY 2025-2026 Revised Certified Salary Schedule

a. Comments:

- i. Chelsea Curtis asked if the increase is less than \$100 and fits into the school budget. (Yes.)
- ii. Kelly James asked if the Prop 301 money was included in the salary schedule or paid separately. (Paid separately.)

~~Kelly James moved to approve Item B Revised Certified Salary Schedule - yes~~

~~Kenneth Sager seconded - yes.~~

~~All in favor - yes.~~

~~Motion passed.~~

Kelly James moved to reconsider the vote on Item B - yes.

Chelsea Curtis seconded - yes.

All in favor - yes.

Kelly James moved to approve Certified Salary Schedule excluding "Item 1" to where it reads district pays 100% of premium benefits.

Chelsea Curtis seconded - yes.

All in favor - yes.

Motion passed.

C. Discussion and possible action to approve FY 2025-2026 Revised Classified Schedule

a. Comments:

- i. Kelly James asked if we could pay the full 100% rather than 95% for employee benefits.

Kelly James moved to approve the classified salary schedule and amend it by deleting 5% employee pay and school pays 100% health benefits - yes.

Jennifer Eeds seconded - yes.

All in favor - yes.

Motion passed.

D. Discussion and possible action to approve FY 2025-2026 step increase for Classified staff

Kelly James so moved - yes.

Kenneth Sager second - yes.

All in favor - yes.

Motion passed.

E. Discussion and possible action to approve FY 2025-2026 step increase for Certified staff where applicable

Kelly James so moved - yes.

Chelsea Curtis second - yes.

All in favor - yes.

Motion passed.

F. Discussion and possible action to approve Certified teaching staff sign on bonus for early commitment to return for FY 25-26.

a. Comments:

- i. Jennifer Eeds asked if it was written in the contracts last year.
- ii. Ryan Guerrero clarified this is the approval of the bonus, not of the exact amount.

Kelly James moved to approve Item F - yes.

Jennifer Eeds second - yes.

All in favor - yes.

Motion passed.

- G. Discussion and possible action to approve Classified sign on bonus for early commitment to return for FY 25-26.

Kenneth Sager motioned to approve - yes.

Chelsea Curtis second - yes.

All in favor - yes.

Motion passed.

- H. Discussion and possible action to set and approve date for return of Certified and Classified contracts.

Kelly James moved to approve Item H for a set date of April 1, 2025.

Kenneth Sager second - yes.

All in favor - yes.

Motion passed.

- I. Discussion of Policy Advisories 801-808 for First Reading.

PA 801- Policy BAA- Evaluation of School Board/ Board Self-Evaluation

PA 802- Policy DJE/ Reg. DJE-R- Bidding/Purchasing Procedures

PA 803- Policy GCFC/Reg. GCFC-E- Professional Staff Certification and Credentialing Requirements

PA 804- Policy GDFA/Reg. GDFA-E- Support Staff Qualifications and Requirements

PA 805- Policy IGA- Curriculum Development

PA 806- Policy IMG/Reg. IMG-R- Animals in Schools

PA 807- Reg. JLCD-R- Medicines/Administering Medicines to Students

PA 808- Reg. IHB-R- Special Instructional Programs

Kelly James moved to leave Item I on the table - yes.

Jennifer Eeds second - yes.

All in favor - yes.

Motion passed.

- J. Discussion and possible action to revise agreement with Forged AG Church.

a. Comments:

- i. Chelsea Curtis and Kenneth Sager requested a summary of recent discussions regarding the agreement.
- ii. Jennifer Walton included original agreement; there was no clear outline of what would be done and how we would do it, some people had questions and concerns, and Ms. Walton wanted to take a better look at it to create a more specific outline of what would be best for the district.
- iii. Chelsea Curtis stated, this is not a contract and there would need to be one to protect both the church and the school.
- iv. Kelly James read aloud a board update excerpt from Ms. Jennifer Walton with Scott and Joana “in interest of transparency.” The excerpt was regarding arising issues between church and district and discussion to give a notice of end of use of facilities. Kelly James mentioned attending church services, and helping clean up. Mr. James mentioned Scott providing a storage shed, and leveling out the driveways with his tractor. Mr. James said “him [Scott] and Joana have done everything they needed to do in terms of in kind contribution.”
- v. Chelsea Curtis asked Ms. Walton if she had any previous conversations with Scott and Joana. (Yes.) Mrs. Curtis encouraged developing a contract to set a precedence for all future groups who use school facilities.
- vi. Ryan Guerrero stated the original agreement was 1 day/Sunday, short term, no time frame was given, and it was not to be affiliated with the school. No documentation was provided at the time of original agreement and Jennifer Walton was asked to add this item to agenda.

b. Call to the Public:

- i. Scott Throwbridge: Forged Church Item #J.
 - ii. Chelsea Curtis asked Scott and Joana their service times: Sunday Morning Services 11am - 1pm, and Youth Only Services 4pm-8pm.
 - iii. Scott Throwbridge commented, trash complaint was made on behalf of staff in regards to the church using the wrong trash bag type, discussed using cafeteria bags. Scott stated “if this was a short term thing, we would have never went out and purchased a barn.” Scott and Joana mentioned cleaning up after school events and making no complaints. Joana stated “We want to leave things better than we find it.” Scott mentioned everything from the Christmas program still being set up during Christmas break. They cleaned up the stage and put away the chairs, without a complaint. Scott mentioned staff being loud during his service.
- c. Comments:
- i. Ryan Guerrero specified thinking about the district and the biggest concern being, keys misplaced on two separate occasions, and going back to review the contract. Staff was asked to help lock doors on their day off. Scott mentioned reimbursement for their time and fuel. Ryan Guerrero explained revisiting this item due to this agreement being separate from the school, district and staff and to include two new board members, and new superintendent to a new agreement.
 - ii. Chelsea Curtis mentioned paying for the use of facilities, and if there would be a way of paying an employee for their time to open and close the facilities.
 - iii. Kenneth Sager stated issues including; 1 - the shed being used “over our heads.. ‘if you kick us out the shed goes with us’” 2 - “the fact that they don’t pay anything... Everything costs money” 3 - “if they do stay, a contract needs to be written”

Kelly James moved to table for further discussion to be had between Scott, Joana and Ms. Jennifer Walton - yes.

Kenneth Sager seconded - yes.

All in favor - yes.

Tabled.

8. Adjourn regular meeting at 7:11PM by Ryan Guerrero.

9. Evaluation of the superintendent

A. Executive Session: Pursuant to A.R.S. §38-431.03(A)(1), the Board may vote to go into Executive Session for the purpose of discussion or consideration of employment, assignment, appointment, demotion, dismissal, salary, discipline, or resignation of the Administration.

10. Adjourn Executive Session Meeting at 9:42PM Ryan Guerrero.

At this time, Governing Board members may request future agenda items for consideration.

- 1. Chelsea Curtis requested adding discussion of curriculum to future agenda items.
- 2. Kelly James would like to address staff absenteeism.

Next Governing Board Meeting (*March 17, 2025 at 6:00 pm*)

Adjourn Regular Meeting at 9:44PM by Ryan Guerrero.

Salome Consolidated Elementary School Governing Board