

Approved

**Salome Consolidated Elementary School Dist. No. 30  
Board of Trustees and the Public  
Notice of Regular Meeting Minutes  
Tuesday, December 14, 2021 - 6:00 PM  
Salome Elementary Room 109**

Mission Statement

The mission of the district is to provide comprehensive, success-oriented learning activities for young people in our school. These opportunities must be designed to develop the person's potential in the areas of academic ability and vocational awareness, cultural appreciation, physical well-being, social development and community contribution.

Notice

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Salome Consolidated Elementary School District Governing Board and to the general public that the Salome Consolidated Elementary School District No. 30 Governing Board will hold a meeting open to the public on December 14, 2021, at 6:00 p.m. at 38128 Saguaro and Main Street, Salome, AZ 85348. Members of the public may attend the public portions of the meeting in person or by using the following conference call number: (602) 580-9441. Password: 7998433.

Governing Board members will attend either in person or telephonically. A speaker phone will be used so that the audience can listen to the Board member(s) discussion, deliberations and vote.

Pursuant to A.R.S. 38-431.03.A.3, the Board may vote to convene an executive session for discussion or consultation for legal advice with its attorney(s) on any matter listed on the Agenda. The attorney(s) may appear in person or telephonically.

Pursuant to A.R.S. 38-431.03.A.1, the Board may vote to convene in executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Executive sessions will not be open to the public. Arizona law provides that it is unlawful to disclose or otherwise divulge to any person who is not present in the executive session, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S.38-432.03 unless pursuant to a specific statutory exemption.

A copy of the meeting Agenda for the meeting and a copy of the Agenda background material provided to Board members (with the exception of material relating to possible executive sessions) will be available for public inspection at the District office, 38128 Saguaro and Main Street, Salome AZ 85358 at least twenty-four hours prior to the Board meeting.

Individuals requiring a language interpreter or persons with a disability requiring reasonable accommodations may request assistance by contacting Darla Weisser at 928-858-3339. Requests should be made as early as possible to arrange the accommodation.

**Approved**

**Notice of Regular Meeting Minutes  
Tuesday December 14, 2021- 6:00 PM**

**Board Members:**

Blain Harold  
Felipe Cruz  
Cheryl Montijo  
Telephonic:  
Vicki Oakes  
Absent:  
Ramona Heschke

**Employees:**

Susan Rohrig  
Alverna Drotzmann

1. Call Regular Meeting of December 14, 2021 to order by Blain Harold at 6:00pm.
2. Pledge of Allegiance
3. Approve Agenda of Regular Meeting of December 14, 2021  
Cheryl Montijo moved to approve Regular Meeting of December 14, 2021 – yes.  
Felipe Cruz seconded – yes  
Vicki Oakes – yes  
Blain Harold – yes  
Motion carried.
4. Consent Agenda  
*All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.*
  - A. Minutes of Regular meeting of October 12, 2021
  - B. Resolution for Salary and Other Expense
  - C. Ratify Payroll and Other Expense Vouchers:  
Payroll voucher#8 for PP7.1 dated 10/11/2021 in the amount of \$1,808.12; Payroll Voucher #9 for PP8 dated 10/2/2021 in the amount of \$46,241.45; Payroll Voucher#10 for PP10 dated 11/5/2021 in the amount of \$46,302.39; Payroll Voucher #11 for PP10 dated 11/19/2021 in the amount of \$47,796.18; Payroll Voucher #12 for PP11 dated 12/3/2021 in the amount of \$48,825.14; Expense Voucher #2207 dated 10/12/2021 in the amount of \$29,4941.21; Expense Voucher #2208 dated 10/26/2021 in the amount of \$41,096.82; Expense Voucher #2209 dated 11/9/2021 in the amount of \$17,876.61; Expense Voucher #2210 dated 11/22/2021 in the amount of \$22,199.19; Expense Voucher #2211 dated 12/6/2021 in the amount of \$15,866.53.  
Cheryl Montijo moved to approve Consent Agenda with corrections to the October 12, 2021 to line Item 7B and 7G to add actions.  
Felipe Cruz seconded  
Vicki Oakes – yes  
Blain Harold – yes  
Motion carried.
5. Summary of Current Events and Informational Reports:  
*(Board members may ask questions or comment upon any item on the summary of current events, ask the Superintendent to follow up on any item listed, or to place any item on a future agenda for discussion and action).*
  - A. Upcoming Events:  
December 15 - Christmas Program 6:00 PM  
December 16 - 2<sup>nd</sup> Quarter Awards Assembly 8:30 AM  
School Releases at 12:00 PM for Winter Break  
December 20-December 30 - Winter Break  
School resumes on January 3, 2022  
January 6 – Basketball vs Wickenburg Christian Academy 3:30 PM  
January 11 -Governing Board Meeting 6:00 PM  
January 13-Basketball at Wickenburg Christian Academy 4:00 PM  
January 20 Comprehensive School Improvement ADE 2<sup>nd</sup> onsite monitoring  
January 21 Professional Development
  - B. Cafeteria Report – no discussion
  - C. Student Activities Report – no discussion
  - D. Student Council/Library Report – no discussion
  - E. Maintenance Report – no discussion
  - F. Administration - The Administrator may speak to current events.  
•Administrative Report- see attached
  - G. Board Member - Members of the Board may speak to current events.

6. Call to the Public - *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date*

7. **Public Hearing-FY2021-2022 Budget Revision #1**

Call to the public for FY2021-2022 Budget Revision #1 at 6:28pm.

Close the Public Hearing at 6:32pm

8. Discussion and possible action FY2021-2022 Budget Revision

Cheryl Montijo moved to approve FY2021-2022 Budget Revision #1 – yes.

Felipe Cruz – seconded – yes

Vicki Oakes – yes

Blain Harold – yes.

Motion carried

9. New Business:

A. Discussion and possible action to approve RFP vendor selection for FY21-22 District vehicle fuel provider.

After a discussion on the different vendors and the use of the WEX credit card for fuel, Blain Harold approve temporary fuel purchases at the local gas stations in Salome until We look into other options.

Felipe Cruz seconded –yes.

Vicki Oakes –yes.

Cheryl Montijo – yes.

Motion carried.

B. Discussion and possible action to purchase Administration building dedication sign in honor of Mr. Dean.

Felipe Cruz moved to approve building dedication sign in honor of Mr. Dean from FastSigns – yes.

Vicki Oakes seconded – yes

Cheryl Montijo – yes

Blain Harold – yes

Motion carried

C. Discussion and possible action for project to improve memorial garden area (i.e. purchase and installation of park benches, refurbish wishing well and school bell.)

Cheryl Montijo moved to approve the purchase of 3 park benches, refurbish the wishing well and bell and possible plants and trees to improve memorial garden area – yes.

Felipe Cruz seconded – yes.

Vicki Oakes – yes

Blain Harold – yes

Motion carried.

D. Discussion and possible action to add/ change appointments to 2021-22 Extra Curricular Riders Schedule

Felipe Cruz moved to approve the add/change to FY2021-2022 Extra Curricular Riders Schedule – yes

Cheryl Montijo seconded – yes

Vicki Oakes – yes

Blain Harold – yes

Motion carried

E. Discussion and possible action to approve the 2021-22 Wellness Policy

Vicki Oakes moved to approve the FY2021-2022 Wellness Policy – yes

Cheryl Montijo seconded – yes

Felipe Cruz – yes

Blain Harold – yes

Motion carried.

F. Discussion and possible action to approve the updated Prop 301 Performance Base

Compensation System Rubric and Classroom Site Fund Expenditure Plan for 2021-2022

Cheryl Montijo moved to approve Prop 301 Performance Base – yes

Felipe Cruz seconded –yes

Vicki Oakes – yes

Blain Harold – yes

Motion carried

G. Discussion and possible action Second Reading of ASBA Policy advisory numbers 712-715

- Policy Advisory No. 712 GBGB-R Staff Personal Security and Safety
- Policy Advisory No. 713 Policy GCH Professional / Support Staff Orientation and Training
- Policy Advisory No. 714 Policy IMB – Teaching About Controversial / Sensitive Issues
- Policy Advisory No. 715 Policy JLCB — Immunizations of Students Regulation JLCB-R — Immunizations of Students

After discussion, decisions made to Table Item 9G.

Cheryl Montijo moved to Table Item 9G Second Second Reading of ASBA Policy advisor 712-715.

Vicki Oaks seconded – yes.

Felipe Cruz- yes.

Blain Harold – yes.

Motion not carried.

Felipe Cruz motioned to approve Second Reading of ASBA Policy 714-715 – yes.

Cheryl Montijo seconded – yes.

Blain Harold – yes.

Motion carried.

H. Discussion and possible action to approve “Agreement to Modify Superintendent’s Contract Adding Performance Pay and Evaluation Goals” to original contract for Susan Rohrig.

Cheryl Montijo moved to approve “Agreement to Modify Superintendents contract – yes.

Felipe Cruz seconded

Vicki Oakes – yes

Blain Harold – yes

Motion carried

I. Discussion possible action approve Preschool Para Professional 2021-2022 work agreement for Tammy James

Cheryl Montijo moved to approve Preschool Para Pro FY2021-2022 agreement for Tammy James – yes

Felipe Cruz seconded –yes

Vicki Oakes – yes

Blain Harold – yes

Motion carried

J. Discussion and possible action of open cafeteria position.

Regina Friedle applied for food service cafeteria position. Have her finish up this fiscal year until June 30<sup>th</sup> with \$1200.00 per month. By Fiscal Year 2022-23 we’ll come up with another contract possibly working with the other school district.

Blain Harold moved to approve – yes.

Felipe Cruz seconded –yes.

Vicki Oaks – yes.

Cheryl Montijo – yes.

Motion carried.

K. Request for future agenda items:

Blain Harold suggested the Governing Board of Salome Consolidated Elementary School meeting on the 3<sup>rd</sup> Monday at 6:00pm of each month.

Vicki Oakes moved to approve – yes.

Cheryl Montijo seconded – yes.

Felipe Cruz – yes.

Blain Harold – yes.

Motion carried.

L. Meeting Dates: Set Date and Time for next Governing Board Meeting—The next Special Meeting will be held on December 21,2021 at 1:00pm

10. Adjourn Regular Meeting at 7:46pm