

**Salome Consolidated Elementary School Dist. No. 30
Board of Trustees and the Public
Notice Regular Meeting Minutes
Monday, August 21, 2023 - 6:00 PM
Salome Elementary Room 109**

Mission Statement

The mission of the district is to provide comprehensive, success-oriented learning activities for young people in our school. These opportunities must be designed to develop the person's potential in the areas of academic ability and vocational awareness, cultural appreciation, physical well-being, social development and community contribution.

Notice

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Salome Consolidated Elementary School District Governing Board and to the general public that the Salome Consolidated Elementary School District No. 30 Governing Board will hold a meeting open to the public on August 21, 2023, at 6:00 p.m. at 38128 Saguaro and Main Street, Salome, AZ 85348. Members of the public may attend the public portions of the meeting in person or by using the following conference call number: (720) 843-2586. Password: 7998433.

Governing Board members will attend either in person or telephonically. A speaker phone will be used so that the audience can listen to the Board member(s) discussion, deliberations and vote.

Pursuant to A.R.S. 38-431.03.A.3, the Board may vote to convene an executive session for discussion or consultation for legal advice with its attorney(s) on any matter listed on the Agenda. The attorney(s) may appear in person or telephonically.

Pursuant to A.R.S. 38-431.03.A.1, the Board may vote to convene in executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Executive sessions will not be open to the public. Arizona law provides that it is unlawful to disclose or otherwise divulge to any person who is not present in the executive session, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S.38-432.03 unless pursuant to a specific statutory exemption.

A copy of the meeting Agenda for the meeting and a copy of the Agenda background material provided to Board members (with the exception of material relating to possible executive sessions) will be available for public inspection at the District office, 38128 Saguaro and Main Street, Salome AZ 85358 at least twenty-four hours prior to the Board meeting.

Individuals requiring a language interpreter or persons with a disability requiring reasonable accommodations may request assistance by contacting Susan Rohrig at 928-858-3339. Requests should be made as early as possible to arrange the accommodation.

Approved

**Notice of Regular Meeting Minutes
Monday, August 21, 2023 - 6:00 PM**

Board Members:

**Vicki Oaks
Ramona Heschke
Jennifer Eeds
Ryan Guerrero
Kelly James**

Employees:

**Mrs. Susan Rohrig
Alverna Drotzmann
Moniqa Marino
Orlando Meimban
Imelda Dela Cruz**

**Julie Penrod
Alicia Pantoja
Harold Jorschumb**

**Guest:
Kari Avila
Pat Pisarski**

1. Call Regular Meeting of August 21, 2023 to order by Vicki Oaks at 6:03pm.
2. Pledge of Allegiance
3. Approve Agenda of Regular Meeting of August 21, 2023:
Ramona Heschke moved to approve Agenda of Regular Meeting of August 21, 2023 – yes.
Ryan Guerrero seconded – yes
Vicki Oaks – yes
Jennifer Eeds – yes
Kelly James – yes
Motion carried
4. Consent Agenda
All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.
 - A. Minutes of Regular Meeting of July 13, 2023.
 - B. Resolution for Salary and Other Expense
 - C. Ratify Payroll and Other Expense Vouchers:
Payroll Voucher #2 dated 7/28/2023 in the amount of \$18,065.99;
Expense Voucher #2337 dated 7/18/2023 in the amount of \$8,184.59;
Expense Voucher #2338 dated 7/18/2023 in the amount of \$28,495.50;
Expense Voucher #2402 dated 7/18/2023 in the amount of \$4,364.24;
Expense Voucher #2403 dated 7/31/2023 in the amount of \$21,358.48
Kelly James moved to approve the Consent Agenda – yes
Ramona Heschke seconded – yes
Jennifer Eeds – yes
Ryan Guerrero – yes
Vicki Oaks – yes
Motion carried
5. Summary of Current Events and Informational Reports:
(Board members may ask questions or comment upon any item on the summary of current events, ask the Superintendent to follow up on any item listed, or to place any item on a future agenda for discussion and action).
 - A. Upcoming Events:
Professional Development 8/25, Mid Quarter Progress Reports 8/31, Labor day-no school 9/4, Fall Retake Pictures 9/7, ARSA Conference 9/14-16,
 - B. Cafeteria Report – No questions asked, No discussion
 - C. Student Activities Report – No questions asked
 - D. Student Council/Library Report: Alicia Pantoja reported that the Student Council had their first meeting. Officer election, rules for funds were the main topic.
 - E. Maintenance Report:
Harold Jorschumb explained about the water low and default, usage and how the lawn is not getting enough water.
 - F. Administration - The Administrator may speak to current events.
•Administrative Report
 - G. Board Member - Members of the Board may speak to current events.
Ryan Guererro explained about the broken water line that occurred while working on the concrete for the shed structure. The maintenance didn't have the parts for the fix. He suggested that there should be a parts inventory on hand for repairs for emergency cases.
6. Call to the Public - *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date*

7. New Business:

- A. Discussion and possible action to approve resignation of Dottie Leach for FY2023-24:
Dottie Leach read her letter of resignation on a personal reason and not to resign because of the school. She explained that she had a lot of help from Mrs. Rohrig and Darla for training.
Ryan Guerrero moved to approve resignation of Dottie Leach – yes
Kelly James seconded – yes
Jennifer Eeds – yes
Ramona Heschke – yes
Vickie Oaks – yes
Motion carried
- B. Discussion and possible action to approve Administrative Secretary Proposal for FY2023-2024:
Kelly James moved to approve Administrative Secretary Proposal for FY2023-2024 – yes
Ryan Guerrero seconded – yes
Ramona Heschke – no
Jennifer Eeds – yes
Vicki Oaks – yes
Motion carried
- C. Discussion and possible action to approve proposal for Darla Weisser as a Consultant/Trainer for the Administrative Secretary transition for FY2023-2024:
Ryan Guerrero moved to approve proposal for Darla Weisser as a Consultant/Trainer – yes
Ramona Heschke seconded – yes
Jennifer Eeds – yes
Kelly James – yes
Vicki Oaks – yes
Motion carried
- D. Discussion and possible action to approve resignation letter of Robert Hillis for FY2024-2025:
Ramona Heschke moved to approve resignation letter of Robert Hillis for FY2024-2025 – yes
Jennifer Eeds seconded – yes
Kelly James -- yes
Ryan Guerrero – yes
Vicki Oaks – yes
Motion carried
- E. Discussion and possible action approve end of contract retirement date for Mrs. Rohrig June 30, 2024:
Ramona Heschke moved to approve end of contract retirement date for Mrs. Rohrig June 30, 2024 – yes
Jennifer Eeds seconded – yes
Kelly James – yes
Ryan Guerrero – yes
Vicki Oaks – yes
Motion carried
- F. Discussion and possible action to approve Paraprofessional daily schedules for Alicia Pantoja, Lisa Coniglio and Jesse Leach for FY2023-24.
- G. Discussion and possible action to approve “Substitute Bus Driver” pay for FY2023-24:
Kelly James moved to approve “Substitute Bus Driver” pay for FY2023-24 – yes
Ryan Guerrero seconded – yes
Jennifer Eeds – yes
Ramona Heschke – yes
Vicki Oaks – yes
Motion carried
- H. Discussion of updated Home School eligibility law to participate in interscholastic activities and fair and equal access to transportation:
Jennifer Eeds moved to approve of updated Home School eligibility law to participate in interscholastic activities and fair and equal access to transportation – yes
Kelly James seconded – yes
Ramona Heschke – yes
Ryan Guerrero – yes
Vicki Oaks – yes
Motion carried

- I. Discussion and possible action to approve Preschool shade structure from one time Stability grant for FY2023-24:
Kelly James moved to approve Preschool shade structure from on time Stability grant – yes
Jennifer seconded –yes
Ramona Heschke – yes
Ryan Guererro – yes
Vicki Oaks – yes
Motion carried
- J. Discussion and possible action to approve IGA with Beyond Textbooks for FY2023-2024:
Kelly James moved to approve IGA with Beyond Textbooks for FY2023-2024 – yes
Ryan Guerrero seconded – yes
Jennifer Eeds – yes
Ramona Heschke – yes
Vicki Oaks – yes
Motion carried
- K. Discussion and possible action to approve IGA with Canyon Services for FY2023-2024:
Ryan Guerrero moved to approve IGA with Canyon Services for FY2023-2024 – yes
Kelly James seconded – yes
Ramona Heschke – yes
Jennifer Eeds – yes
Vicki Oaks – yes
Motion carried
- L. Discussion and possible action to approve RFP renewal of Cafeteria Manager description of services for Regina Friedle for FY2023-24:
Kelly James moved to approve RFP renewal of Cafeteria Manager description of services for Regina Friedle for FY2023-24 –yes
Ryan Guerrero – seconded – yes
Ramona Heschke – yes
Jennifer Eeds – yes
Vicki Oaks – yes
Motion carried
- M. Discussion and possible action to approve FY2023-24 Proposition 301 Classroom Site Fund and Expenditure Plan:
Kelly James moved to approve FY2023-24 Proposition 301 Classroom Site Fund and Expenditure Plan – yes
Ryan Guerrero – seconded – yes
Ramona Heschke – yes
Jennifer Eeds – yes
Vicki Oaks – yes
Motion carried
- N. Discussion and possible action to approve FY2023-24 Extra Curricular Riders Salary schedule of appointments:
Kelly James moved to approve FY2023-24 Extra Curricular Riders Salary schedule of appointments – yes
Ryan Guerrero – seconded – yes
Ramona Heschke – yes
Jennifer Eeds – yes
Vicki Oaks – yes
- O. Discussion and possible action to approve FY2023-24 updated Safe Return to in Person Instruction and Continuity of Service Plan:
Ryan Guerrero moved to approve FY2023-24 updated Safe Return to in Person Instruction And Continuity of Service Plan - yes
Jennifer Eeds seconded – yes
Ramona Heschke – yes
Kelly James – yes
Vicki Oaks – yes
Motion carried
- P. Discussion and possible action to approve purchase of a utility vehicle for Maintenance department for FY2023-24:
Ramona Heschke moved to table the purchase of a utility vehicle to the next meeting.
Kelly James seconded
Ryan Guerrero - agreed to table this item
Jennifer Eeds – agreed to table this item
Vicki Oaks – agreed to table this item

- Q. Discussion and possible action to approve purchase of a riding lawnmower for Maintenance department for FY2023-24:
Ramona Heschke moved to table the purchase of a riding lawnmower to the next meeting.
Jennifer Eeds seconded
Kelly James agreed to table this item
Ryan Guerrero agreed to table this item
Vicki Oaks agreed to table this item
- R. Discussion and possible action to accept Policy Service Alert for FY2023-24:
Ramona Heschke moved to accept Policy Service Alert for FY2023-24 – yes
Ryan Guerrero seconded – yes
Jennifer Eeds – yes
Kelly James – yes
Vicki Oaks – yes
Motion carried
- S. Discussion and possible action to put a memorial dedication on the gym for Janet Kelly for FY2023-24:
Ryan Guerrero moved to approve to put a memorial dedication on the kitchen in the cafeteria – yes
Jennifer Eeds seconded – yes
Kelly James – yes
Ramona Heschke – yes
Vicki Oaks – yes
Motion carried
- T. Meeting Dates: Set Date on September 48, 2023 at 6:00pm for next Governing Board Meeting .

Adjourn Regular Meeting at 7:27pm