

Unapproved

**Salome Consolidated Elementary School Dist. No. 30**  
**Board of Trustees and the Public**  
**Notice Regular Meeting Minutes**  
**Monday, August 19, 2024 - 6:00 PM**  
**Salome Elementary Room 124**

**Board Members:**

Vicki Oaks  
Jennifer Eeds  
Kelly James  
Ramona Heschke

**Office Staff:**

Jennifer Walton  
Jacqueline Boyas  
Esmeralda Cruz

**Audience:**

Alicia Pantoja  
Diana Fritz  
Julie Penrod  
Kathryn Downing

Mission Statement

The mission of the district is to provide comprehensive, success-oriented learning activities for young people in our school. These opportunities must be designed to develop the person’s potential in the areas of academic ability and vocational awareness, cultural appreciation, physical well-being, social development and community contribution.

Notice

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Salome Consolidated Elementary School District Governing Board and to the general public that the Salome Consolidated Elementary School District No. 30 Governing Board will hold a meeting open to the public on August 19, 2024, at 6:00 p.m. at 38128 Saguaro and Main Street, Salome, AZ 85348. Members of the public may attend the public portions of the meeting in person or by using the following conference call number: (720) 843-2586. Password: 7998433.

Governing Board members will attend either in person or telephonically. A speaker phone will be used so that the audience can listen to the Board member(s) discussion, deliberations and vote.

Pursuant to A.R.S. 38-431.03.A.3, the Board may vote to convene an executive session for discussion or consultation for legal advice with its attorney(s) on any matter listed on the Agenda. The attorney(s) may appear in person or telephonically.

Pursuant to A.R.S. 38-431.03.A.1, the Board may vote to convene in executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Executive sessions will not be open to the public. Arizona law provides that it is unlawful to disclose or otherwise divulge to any person who is not present in the executive session, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S.38-432.03 unless pursuant to a specific statutory exemption.

A copy of the meeting Agenda for the meeting and a copy of the Agenda background material provided to Board members (with the exception of material relating to possible executive sessions) will be available for public inspection at the District office, 38128 Saguaro and Main Street, Salome AZ 85348 at least twenty-four hours prior to the Board meeting.

Individuals requiring a language interpreter or persons with a disability requiring reasonable accommodations may request assistance by contacting Jennifer Walton at 928-858-3339. Requests should be made as early as possible to arrange the accommodation.

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## Notice of Regular Meeting Minutes Monday, August 19, 2024 - 6:00 PM

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1. Call Regular Meeting of August 19, 2024 to order at 6:00pm by Vicki Oaks.
2. Pledge of Allegiance
3. Approve Agenda of Regular Meeting of August 19, 2024  
Ramona Heschke moved to approve Agenda of Regular Meeting of August 19, 2024 - yes.  
Kelly James seconded – yes.  
Jennifer Eeds – yes.  
Motion Carried.
4. Consent Agenda  
*All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.*
  - A. Minutes of Regular Meeting of July 8, 2024.
  - B. Resolution for Salary and Other Expense
  - C. Ratify Payroll and Other Expense Vouchers
    1. Payroll Voucher #27 dated 07/12/2024 in the amount of \$17341.04
    2. Payroll Voucher #1 dated 07/12/2024 in the amount of \$14916.09
    3. Payroll Voucher #2 dated 07/26/2024 in the amount of \$18336.20
    4. Payroll Voucher #3 dated 08/09/2024 in the amount of \$44568.64
    5. Expense Voucher #2439 dated 07/02/2024 in the amount of \$9699.16
    6. Expense Voucher #2440 dated 07/15/2024 in the amount of \$11518.10
    7. Expense Voucher #2441 dated 07/17/2024 in the amount of \$1400.00
    8. Expense Voucher #2442 dated 07/30/2024 in the amount of \$1393.06
    9. Expense Voucher #2501 dated 07/02/2024 in the amount of \$7886.56
    10. Expense Voucher #2502 dated 07/15/2024 in the amount of \$45431.77
    11. Expense Voucher #2503 dated 07/17/2024 in the amount of \$3066.00
    12. Expense Voucher #2504 dated 07/30/2024 in the amount of \$57643.04
    13. Expense Voucher #2505 dated 08/13/2024 in the amount of \$21089.67

Kelly James moved to approve the Consent Agenda – yes.  
Ramona Heschke seconded – yes.  
Jennifer Eeds – yes.  
Motion carried.
5. Summary of Current Events and Informational Reports:  
*(Board members may ask questions or comment upon any item on the summary of current events, ask the Superintendent to follow up on any item listed, or to place any item on a future agenda for discussion and action).*
  - A. Upcoming Events: 8/29 Progress Reports, 9/2 Labor Day- No School, 9/17 Fall Picture Retake
  - B. Cafeteria Report
  - C. Student Activities Report
  - D. Student Council/Library Report
  - E. Maintenance Report
  - F. Administration Report
  - G. Board Member - Members of the Board may speak to current events.
6. Call to the Public - *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.*
  - A. Diana Fritz spoke in regards to agenda Item 7.H and 7.I, requesting access to policy documents.
7. New Business:
  - A. Discussion and possible action to approve the Food Program Permanent Service Agreement for the 2024-2025 SY.  
Kelly James made a motion to approve the Food Program Permanent Service Agreement for the 2024-2025 SY – yes.  
Ramona Heschke seconded – yes.  
Jennifer Eeds – yes.  
Motion carried.
  - B. Discussion and possible action to approve Salome Consolidated Elementary School #30 Prop 301 Classroom Site Fund Expenditure Plan for the 2024-2025 SY.  
Kelly James made a motion to approve Salome Consolidated Elementary School #30 Prop 301 Classroom Site Fund Expenditure Plan for the 2024-2025 SY – yes.  
Ramona Heschke seconded – yes.

- Jennifer Eeds – yes.  
Motion carried.
- C. Discussion and possible action to approve the Trust Approved Hearing Officer List for the 2024-2025 SY.  
Kelly James made a motion to table the discussion and possible action to approve the Trust Approved Hearing Officer List for the 2024-2025 SY – yes.  
Ramona Heschke seconded – yes.  
Jennifer Eeds – yes.  
Motion carried.
- D. Discussion and possible action to approve FY 2024-2025 Extra Curricular Riders Salary Schedule with appointments.  
Ramona Heschke moved to approve the FY 2024-2025 Extra Curricular Riders Salary Schedule with the exception of removing Esmeralda Cruz as the Assistant Coach Basketball.  
Jennifer Eeds seconded – yes.  
Kelly James – no.  
Vicki Oaks – yes.  
Motion carried.
- E. Discussion and possible action to approve new Professional/Support Staff Sick leave Policy.  
Kelly James made a motion to approve new Professional/Support Staff Sick leave Policy – yes.  
Ramona Heschke seconded – yes.  
Jennifer Eeds – yes.  
Motion carried.
- F. Discussion and possible action to approve list of employees who will be grandfathered into the current sick leave policy including Tom Hovland, Julie Penrod, and Alicia Pantoja.
- G. Discussion and possible action to approve the addition of tenured staff members to current sick leave policy including Lisa Wilkinson and Moniqa Marino.  
Kelly James made a motion to combine items F and G to approve the list of employees who will be grandfathered into the current sick leave policy including Tom Hovland, Julie Penrod, Alicia Pantoja, Lisa Wilkinson and Moniqa Marino – yes.  
Jennifer Eeds seconded – yes.  
Ramona Heschke – yes.  
Motion Carried.
- H. Discussion and possible action to adopt Title IX Policy ACAA for Salome Consolidated Elementary District ASBA Policies.  
Kelly James made a motion to table discussion and possible action to adopt Title IX Policy ACAA for Salome Consolidated Elementary District ASBA Policies – yes.  
Jennifer Eeds seconded – yes.  
Ramona Heschke – yes.  
Motion carried.
- I. Discussion and possible action to approve Policy Advisories No.788-791 for First reading FY 2024-25  
**Policy Advisory No. 788** Policy ACA  
**Policy Advisory No. 789** Policy ACAA and Regulation ACAA-R  
**Policy Advisory No. 790** Policy GBK  
**Policy Advisory No. 791** Policy JII  
Kelly James made a motion to table discussion and possible action to approve Policy Advisories No.788-791 for First reading FY 2024-25 – yes.  
Ramona Heschke seconded – yes.  
Jennifer Eeds – yes.  
Motion carried.

Next Governing Board Meeting (September 16, 2024 at 6:00 PM)*subject to change*

Adjourn Regular Meeting at 6:46pm by Vicki Oaks