

Unapproved

Salome Consolidated Elementary School Dist. No. 30

Board of Trustees and the Public

Notice of Regular Meeting Minutes

Monday, August 18, 2025 - 6:00 PM

Salome Elementary Room 124

<u>Governing Board</u>	<u>Office Staff</u>	<u>Audience</u>
Ryan Guerrero	Jennifer Walton	None
Kenneth Sager	Jacqueline Boyas	
<u>Call-In</u>	Esmeralda Cruz	
Jennifer Eeds		

Mission Statement

The mission of the district is to provide comprehensive, success-oriented learning activities for young people in our school. These opportunities must be designed to develop the person’s potential in the areas of academic ability and vocational awareness, cultural appreciation, physical well-being, social development and community contribution.

Notice

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Salome Consolidated Elementary School District Governing Board and to the general public that the Salome Consolidated Elementary School District No. 30 Governing Board will hold a meeting open to the public on August 18, 2025, at 6:00 p.m. at 38128 Saguaro and Main Street, Salome, AZ 85348. Members of the public may attend the public portions of the meeting in person or by using the following conference call number: (720) 843-2586. Password: 7998433.

Governing Board members will attend either in person or telephonically. A speaker phone will be used so that the audience can listen to the Board member(s) discussion, deliberations and vote.

Pursuant to A.R.S. 38-431.03.A.3, the Board may vote to convene an executive session for discussion or consultation for legal advice with its attorney(s) on any matter listed on the Agenda. The attorney(s) may appear in person or telephonically.

Pursuant to A.R.S. 38-431.03.A.1, the Board may vote to convene in executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Executive sessions will not be open to the public. Arizona law provides that it is unlawful to disclose or otherwise divulge to any person who is not present in the executive session, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S.38-432.03 unless pursuant to a specific statutory exemption.

A copy of the meeting Agenda for the meeting and a copy of the Agenda background material provided to Board members (with the exception of material relating to possible executive sessions) will be available for public inspection at the District office, 38128 Saguaro and Main Street, Salome AZ 85358 *at least twenty-four hours prior to the Board meeting.*

Individuals requiring a language interpreter or persons with a disability requiring reasonable accommodations may request assistance by contacting Jennifer Walton at 928-858-3339. Requests should be made as early as possible to arrange the accommodation.

Governing Board

Ryan Guerrero
Kenneth Sager
Call-In
Jennifer Eeds

Office Staff

Jennifer Walton
Jacqueline Boyas
Esmeralda Cruz

Audience

None

1. Call Regular Meeting of August 18, 2025 to order at 6:01PM by Ryan Guerrero.
2. Pledge of Allegiance
3. Approve Agenda of Regular Meeting of August 18, 2025

Ryan Guerrero requested a motion to approve the Agenda of Regular Meeting of August 18, 2025.
Kenneth Sager, so moved - yes.
Jennifer Eeds second - yes.
All in favor - yes.
Motion passed.

4. Consent Agenda

All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of Regular Meeting of July 14, 2025
- B. Resolution for Salary and Other Expense
- C. Ratify Payroll and Other Expense Vouchers
 - Payroll Voucher #2 dated 07/25/2025 in the amount of \$20,841.89
 - Payroll Voucher #3 dated 08/08/2025 in the amount of \$50,194.61
 - Expense Voucher #2531 dated 07/15/2025 in the amount of \$31,673.08
 - Expense Voucher #2532 dated 07/29/2025 in the amount of \$4,628.95
 - Expense Voucher #2602 dated 07/15/2025 in the amount of \$6,284.22
 - Expense Voucher #2603 dated 07/29/2025 in the amount of \$35,141.58
 - Expense Voucher #2604 dated 08/12/2025 in the amount of \$47,859.66

Ryan Guerrero requested a motion to approve the Consent Agenda and all its items.
Kenneth Sager, so moved - yes.
Jennifer Eeds second - yes.
All in favor - yes.
Motion passed.

5. Summary of Current Events and Informational Reports:

(Board members may ask questions or comment upon any item on the summary of current events, ask the Superintendent to follow up on any item listed, or to place any item on a future agenda for discussion and action).

- A. Upcoming Events: September 1- Labor Day No School, September 11- Student Council @ 9/11 Memorial, September 15- Book Fair begins
- B. Cafeteria Report
- C. Student Activities Report
- D. Student Council/Library Report: Jacqueline Boyas added that the student council will be hosting a movie night (Movie: Elio) August 28, 2025 starting at 5:30PM.
- E. Maintenance Report
- F. Administration Report presented by Jennifer Walton.
- G. Board Member - Members of the Board may speak to current events.

Ryan Guerrero asked what the students will be doing at the 9/11 Memorial. Jacqueline and Ms. Walton answered that the students will be selling concessions.

6. Call to the Public - *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date*

None

7. Old Business

A: Discussion and possible action to approve Policy Advisory 864.

Discussion: Jennifer Walton mentioned reaching out to an ASBA representative who informed her that there is some freedom in rewording of policies to best fit the school's interest. Ryan Guerrero reiterated changing the verbiage on PA 864 section E to reflect the instructional programs be provided "dependent on school budget."

Ryan Guerrero requested a motion to approve the Policy Advisory 864 with the changed verbiage on item E.

Kenneth Sager, so moved - yes.

Jennifer Eeds second - yes.

All in favor - yes.

Motion passed.

8. New Business

A: Discussion and possible action to approve FY 25-26 Extra Curricular Rider Salary Schedule.

Discussion: Ryan Guerrero asked if the 7th grade sales were monies transferred to their 8th grade year for their end of the year trip. Jennifer Walton answered yes. Mr. Guerrero asked what Student Council has been using their money for as well. Jacqueline Boyas explained that they also have an end of the year field trip; last year they also funded a staff luncheon and a waterslides year end event. Mr. Guerrero requested that the students in Student Council be given a better understanding of what it is to be a member of the club as they do represent the student body and have additional responsibilities.

Ryan Guerrero requested a motion to approve the FY 25-26 Extra Curricular Rider Salary Schedule.

Kenneth Sager, so moved - yes.

Jennifer Eeds second - yes.

All in favor - yes.

Motion passed.

B: Discussion and possible action to approve Salome Consolidated Elementary School #30 Prop 301 Classroom Site Fund Expenditure Plan for the 2025-2026 SY.

Discussion: Jennifer Walton presented the chart explaining the only changes made from last year would include; new curriculum, character education and pride cards, incorporating outside sources like PAACE to give informative presentations to support the decrease in drop out rates.

Ryan Guerrero requested a motion to approve the Prop 301 Classroom Site Fund Expenditure Plan for the 2025-2026 SY.

Kenneth Sager, so moved - yes.

Jennifer Eeds second - yes.

All in favor - yes.

Motion passed.

C: Discussion and possible action to approve the Food Program Permanent Service Agreement for the 2025-2026 SY.

Ryan Guerrero requested a motion to approve the Food Program Permanent Service Agreement for the 2025-2026 SY.

Kenneth Sager, so moved - yes.

Jennifer Eeds second - yes.

All in favor - yes.

Motion passed.

D: Discussion and possible action to approve Sole Source Providers and Cooperative

Contracts for FY 25-26.

Discussion: Jennifer Walton stated that all the sole sources provided are the same as last year with one additional vendor, Heredia's Educational Consulting, AZELLA Placement and Reassessment tests for ELL students provided by Armando Heredia.

Ryan Guerrero requested a motion to approve the Sole Source Providers and Cooperative Contracts for FY 25-26.

Kenneth Sager, so moved - yes.

Jennifer Eeds second - yes.

All in favor - yes.

Motion passed.

E: Discussion and possible action to approve updated Governing Board Goals for the 25-26 SY.

Discussion: Jennifer Walton used the information from the work session held by the board to propose the four new governing board goals.

Ryan Guerrero requested a motion to approve the Governing Board Goals for the 25-26 SY.

Kenneth Sager, so moved - yes.

Jennifer Eeds second - yes.

All in favor - yes.

Motion passed.

F: Discussion and possible action to dispose of items on inventory list under \$1,000.

Discussion: Jennifer Walton explained the list includes old items that are either obsolete or without functionality. Items that are obsolete, no records were found to provide supporting documentation of prior removal. We will find the proper way of disposing whether it be on-site auction, online auction, or garbage.

Ryan Guerrero requested possible action to approve to dispose of items on the inventory list under \$1,000.

Kenneth Sager, so moved - yes.

Jennifer Eeds second - yes.

All in favor - yes.

Motion passed.

G: Discussion and possible action to approve First Reading of Policy Advisories 876-905.

PA 876- DA- Fiscal Management Goals/Priority Objectives

PA 877- DB- Annual Budget- NEW- DB-R Schedule, Preparation/Planning,
Format and Posting/Submission

PA 878- *DELETED* DBC and DBC-R Budget Planning, Preparation, and
Schedules

PA 879- DBF- Budget Hearings and Reviews/ Adoption Process

PA 880- *DELETED*- DBI- Budget Implementation

PA 881- DBJ- Budget Transfers

PA 882- DD- Funding Proposals, Grants, and Special Projects

PA 883- *DELETED*- DDA- Funding Sources outside the School System

PA 884- *DELETED*- DEC- Funding from Federal; Tax Sources

PA 885- DFA- Revenues from Investments

PA 886- *DELETED*- DFB- Revenues from School- Owned Real Estate

PA 887- *DELETED*- DFD- Gate Receipts and Admissions

PA 888- *DELETED*- DFF- Income from School Sales and Services

PA 889- DG- Banking Services

PA 890- *DELETED*- DGA- Authorized Signatures

PA 891- DGD- Credit Cards

PA 892- DI- Fiscal Accounting and Reporting

PA 893- *DELETED*- DIA- Accounting Systems

PA 894- DIB- Types of Funds/Removing Funds

PA 895- DIC- Financial Reports and Statements

PA 896- *DELETED*- DICA- Budget Format

PA 897- DID and DID-R- Inventories
PA 898- DIE and DIE-R- Audits/Financial Monitoring
PA 899- DJ- Purchasing
PA 900- DJE and DJE-R- Bidding/Purchasing Procedures
PA 901- DJG and DJG-R- Vendor/Contractor Relations
PA 902- ~~DELETED~~- DJGA- Sales Calls and Demonstrations
PA 903- DK and DK-EA- Payment Procedures
DK-EB- NEW- Payment and Payroll Procedures
PA 904- ~~DELETED~~- DKA and DKA-E- Payroll Procedures/Schedules
PA 905- DN- School Properties Disposition

Ryan Guerrero requested a motion to approve the First Reading of Policy Advisories 876-905.
Kenneth Sager, so moved - yes.
Jennifer Eeds second - yes.
All in favor - yes.
Motion passed.

H: Discussion and possible action to approve four out of district students for the 25-26 SY.
Discussion: Ryan Guerrero mentioned that in the past years because student enrollment was at a higher rate, it was allowed to turn away students from other districts for budgeting purposes. However, this year with the enrollment rate being a bit lower in a “safe zone [...], per policy, there is no real reason why we shouldn’t accept these kids.” Jennifer Eeds asked if this encouraged out-of-district students to enroll, if the policy covers the district from denying future enrollments if we were to become closer to our preferred enrollment rate. Ryan Guerrero answered yes, our policy allows the district to deny out-of-district students when we are reaching our preferred maximum.

Ryan Guerrero requested a motion to approve the four out of district students for the 25-26 SY.
Kenneth Sager, so moved - yes.
Jennifer Eeds second - yes.
All in favor - yes.
Motion passed.

9. At this time, Governing Board members may request future agenda items for consideration.
- Review Open Enrollment Policy for out-of-district students unless it is circumstantial
 - Jennifer Walton to provide samples of different verbiage from other schools

10. Adjourn regular meeting at 6:30PM by Ryan Guerrero.

Next Governing Board Meeting (*September 15, 2025 at 6:00 pm*)

Dated/Posted this the 21st day of August, 2025
Salome Consolidated Elementary School Governing Board